

The logo for JEMS, featuring the letters in a bold, italicized, sans-serif font. The letters are white with a thick black outline, giving them a 3D appearance. The background is a dark blue gradient with horizontal lines, and a vertical blue bar with a grid pattern is on the left side.

JEMS

www.JEMSjobs.com

Joint Employment Management System

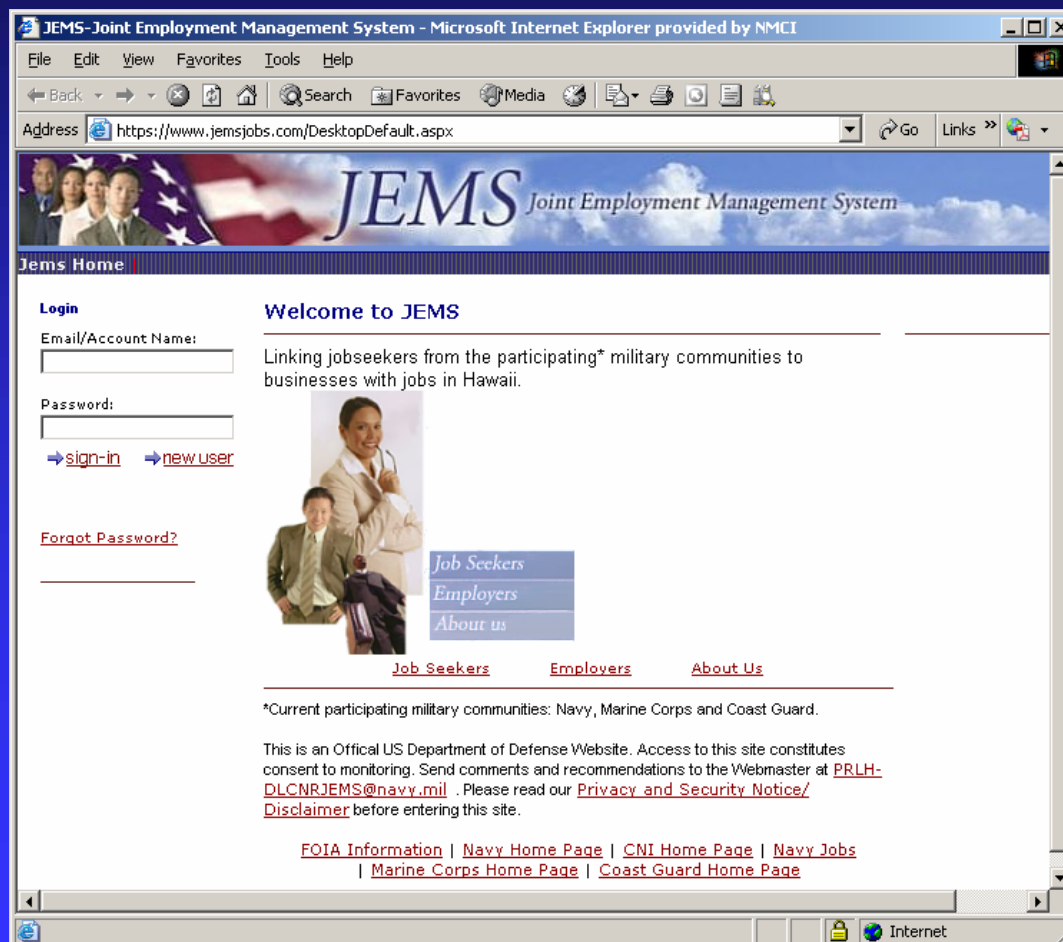
www.JEMSjobs.com

- **Free on-line job bank, with over 1600 job listings, exclusively for the military community**
- **Search for company websites by industry**
- **Link to community and employment resources**
- **Create and post a Skills Check List and Resume**
- **Receive notifications of job matches and employer inquiries when you login to your account**
- **View announcements of upcoming job fairs, employment events/programs, etc.**

How do I get started?

1. Register on-line at www.JEMSjobs.com
2. After your eligibility is verified:
 - * login to www.JEMSjobs.com often
 - * search and apply for jobs
 - * post your Resume/Skills Check List
3. When you find a job, share the good news with your employment specialist or JEMS.

JEMS Job Bank Features



Search the JEMS Job Bank by:

- Company Name
- Job Title
- Add Date
- Job Status
- Geographic Area
- Category

The screenshot shows the JEMS Job Bank search interface in Microsoft Internet Explorer. The browser window title is "JEMS-Joint Employment Management System - Microsoft Internet Explorer provided by NMCI". The address bar shows the URL "https://www.jemsjobs.com/DesktopDefault.aspx?tabindex=28&tabid=37". The page header features the JEMS logo and the text "Joint Employment Management System". Below the header, there is a navigation bar with links: "Welcome anita@home.com", "Home", and "Logoff". The main content area is divided into two columns. The left column contains links for "Job Bank", "Job Search", "Industry Search", "Resources", "Geographic Area Map", "My Account", "Profile", "Skills Checklist", "Resume", "Account Settings", "FAQ", "Share Your Success", "Your ERC", and "Other ERCs". The right column contains the search form. The search form has the following fields: "Company Name starts with", "Job Title contains", "Jobs added in last" (with a dropdown menu set to "All" and "days"), "Job Status" (with a dropdown menu showing "Select All", "Full Time", "Part Time", "On Call", "Regular", "Temp", and "Temp to Hire"), "Geo Areas" (with a dropdown menu showing "Select All", "Oahu-All", "Oahu-Central North", "Oahu-Central South", "Oahu-East Honolulu", "Oahu-Honolulu", and "Oahu-Leeward"), and "Categories" (with a dropdown menu showing "Select All", "* HOT JOBS", "Accounting/ Banking/ Finance", "Administrative / Clerical", "Agriculture/ Aquaculture/Fishing", "Arts/ Music/ Entertainment", and "Automotive"). Below the search form, there is a note: "Note: To make multiple selections for Job Status, Geo Area and Categories, press and hold the <CTRL> key for Windows users or the <COMMAND> key for Mac users while selecting." At the bottom of the search form, there are "Search" and "Reset" buttons. The browser status bar at the bottom shows "Done" and "Internet".

JEMS-Joint Employment Management System - Microsoft Internet Explorer provided by NMCI

File Edit View Favorites Tools Help

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Address <https://www.jemsjobs.com/DesktopDefault.aspx?tabindex=28&tabid=37> Go Links

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Job Bank **Job Search**

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Company Name starts with

Job Title contains

Jobs added in last days

Job Status: Select All Full Time Part Time On Call Regular Temp Temp to Hire

Geo Areas: Select All Oahu-All Oahu-Central North Oahu-Central South Oahu-East Honolulu Oahu-Honolulu Oahu-Leeward

Categories: Select All * HOT JOBS Accounting/ Banking/ Finance Administrative / Clerical Agriculture/ Aquaculture/Fishing Arts/ Music/ Entertainment Automotive

Note: To make multiple selections for Job Status, Geo Area and Categories, press and hold the <CTRL> key for Windows users or the <COMMAND> key for Mac users while selecting.

Done Internet

A Wide Variety of Jobs ...

JEMS Joint Employment Management System

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Job Bank

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Job Search Results

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Job Title	Company Name	Geographic Area
Aircraft Mechanic (Oahu, Maui)	Hawaiian Airlines	Oahu-Central South, Outer Island-Maui
Airframe/Powerplant Mechanic	Remedy Intelligent Staffing	Oahu-Central South
Algorithm Scientist 802581	BAE Systems	Oahu-Honolulu
Alii Kai Staffing	Roberts Hawaii, Inc.	Oahu-Honolulu
ALLL Administrator	Central Pacific Bank	Oahu-Honolulu
Aloha Ambassador (Customer Service Repre	E Noa Corporation	Oahu-Central South
Analyst, Finance 140590	General Dynamics Information T	Outer Island-Kauai
Analyst, Financial Systems 140612	General Dynamics Information T	Outer Island-Kauai
Analyst, Financial Systems 140612	General Dynamics Information T	Outer Island-Kauai
Analyst, Systems 139961	General Dynamics Information T	Oahu-Central South
Analyst-IT, Information Assurance & Secu	Bishop & Company, Inc	Oahu-Central South, Oahu-Honolulu
AP Clerk	Alaka'i Mechanical Corporation	Oahu-Central South
AP Specialist	POI Employment LLC	Oahu-Honolulu
Application Administrator	Hawaii Pacific University	Oahu-Honolulu
Application Developer #7964	Bank of Hawaii	Oahu-Honolulu

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From Entry Level to Professional

Detailed Job Description/Qualifications

Job Description - Microsoft Internet Explorer provided by NMCI

Job Description

Asset Custody Specialist 25068

Company: First Hawaiian Bank
Job Title: Asset Custody Specialist 25068
Job Location(s): First Hawaii Ctr Wealth Management Service Center (Downtown Honolulu)
Work Status: Full-Time
Work Type:
Work Schedule: Monday-Friday 8:00AM - 5:00PM (hours may vary)
Salary:
Job Updated: 01/09/08
Job Description: Responsible in coordinating with appropriate parties (i.e. Wealth Management Service Center's Sales & Service Department, Brokers, Investment Advisors, etc) in the receipt and/or deliveries of securities. Also responsible in processing various asset related transactions in the TRUST3000 (SEI) system namely but not limited to cost adjustments, tax lot adjustments, units adjustments, etc. Acts as liaison with global tax reclaim vendor. Coordinates end of month (EOM) processing with custodian bank (SEI Private Trust Company). Acts as point of contact and liaison for signature guarantee (STAMP) related inquiries. Provides coverage in the absence of the Asset Custody Specialist.

Job Qualifications: Bachelor's Degree in business, information management or liberal arts or related work experience. 3 – 5 years experience in Wealth Management Operations or brokerage firm environment preferred. Able to plan and prioritize activity effectively. Able to work under pressure with multiple deadlines. Possesses attention to detail with excellent follow-through. Good knowledge of Wealth Management Group products and services.

Application Procedures & Contact Information

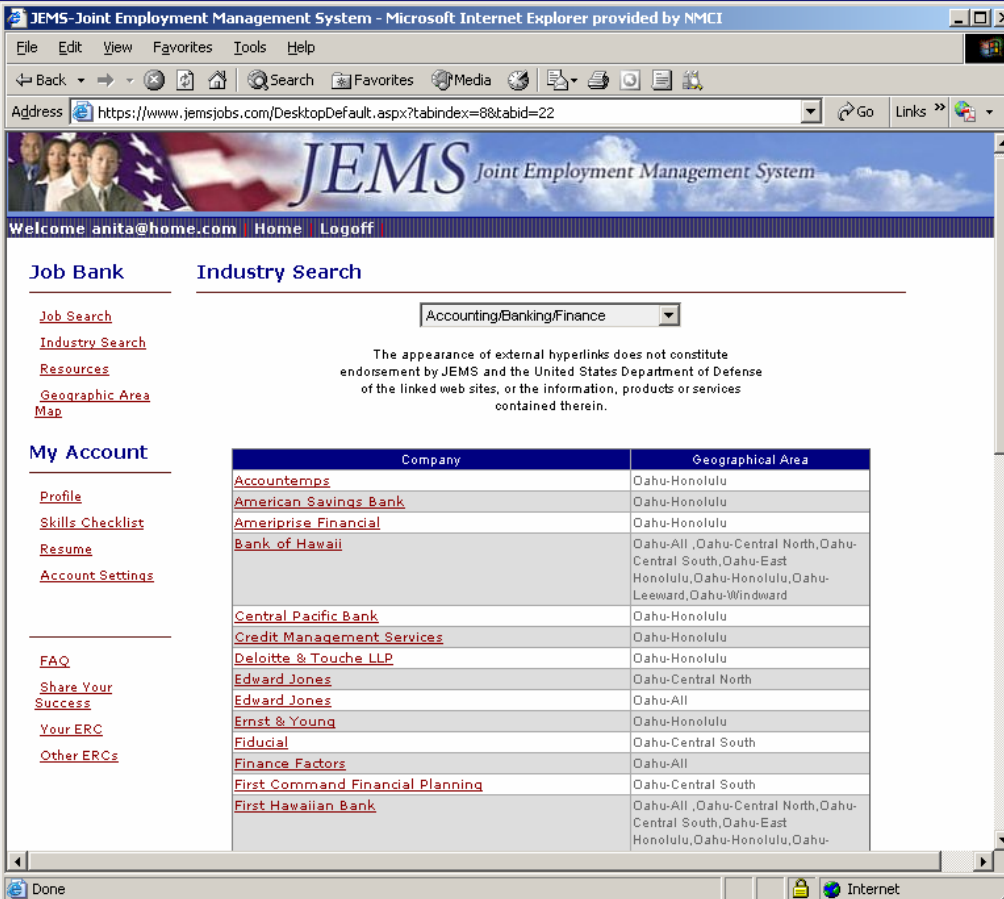
Apply By:
Apply on-line at: www.fhb.com/jobs
Application Procedures: Apply on-line or fax resume to (808) 525-5798. Please note on application that you are a JEMS referral.

Company Information

Address: 999 Bishop St Floor 8
Honolulu HI 96813
Website: www.FHB.com
Job Line: (808) 525-5627

Industry Search

Search for company websites by industry



JEMS Joint Employment Management System - Microsoft Internet Explorer provided by NMCI

File Edit View Favorites Tools Help

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Address <https://www.jemsjobs.com/DesktopDefault.aspx?tabindex=8&tabid=22> Go Links

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Accounting/Banking/Finance

The appearance of external hyperlinks does not constitute endorsement by JEMS and the United States Department of Defense of the linked web sites, or the information, products or services contained therein.

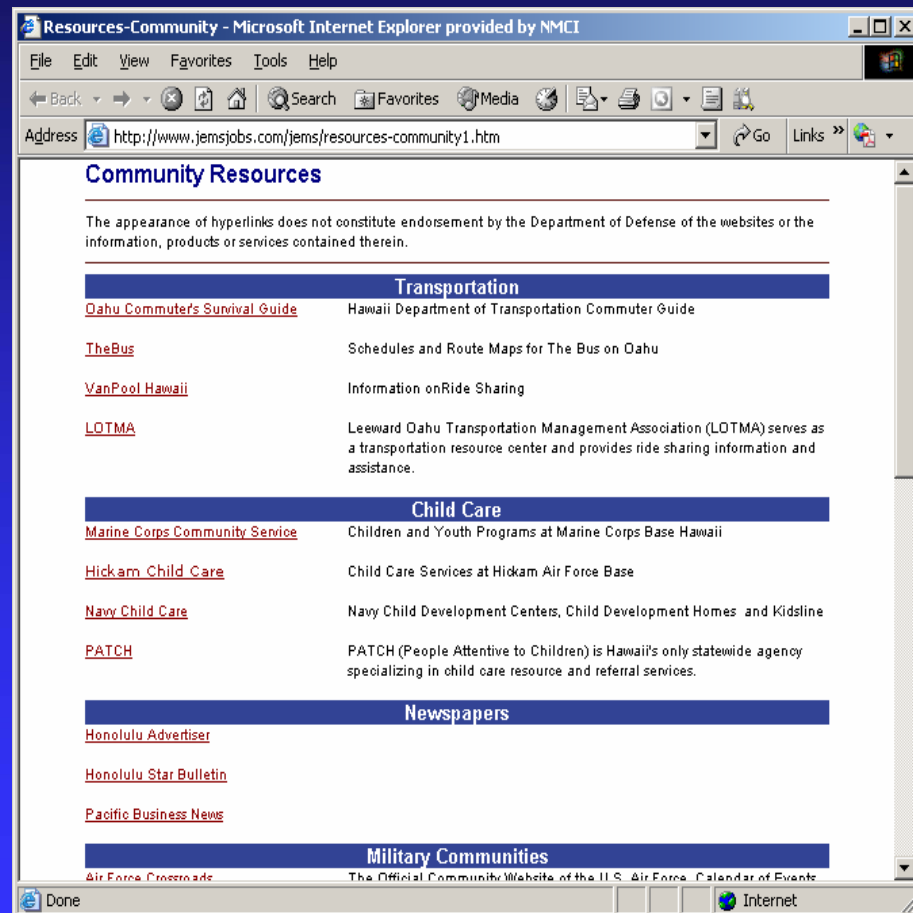
Company	Geographical Area
Accountemps	Oahu-Honolulu
American Savings Bank	Oahu-Honolulu
Ameriprise Financial	Oahu-Honolulu
Bank of Hawaii	Oahu-All, Oahu-Central North, Oahu-Central South, Oahu-East Honolulu, Oahu-Honolulu, Oahu-Leeward, Oahu-Windward
Central Pacific Bank	Oahu-Honolulu
Credit Management Services	Oahu-Honolulu
Deloitte & Touche LLP	Oahu-Honolulu
Edward Jones	Oahu-Central North
Edward Jones	Oahu-All
Ernst & Young	Oahu-Honolulu
Fiducial	Oahu-Central South
Finance Factors	Oahu-All
First Command Financial Planning	Oahu-Central South
First Hawaiian Bank	Oahu-All, Oahu-Central North, Oahu-Central South, Oahu-East Honolulu, Oahu-Honolulu, Oahu-

Done Internet

Resources

Link to:

- **Employment Information**
(*Labor and Employment, Salary, Entrepreneurial Opportunities,...*)
- **Community Resources**
(*Transportation, Child Care, Newspapers, Military Communities*)
- **Volunteer Opportunities & Resources**
- **Internet Access Sites**



Resume

Create and post your Resume

The screenshot displays the JEMS - Joint Employment Management System web interface in Microsoft Internet Explorer. The browser's address bar shows the URL: <https://www.jemsjobs.com/jems/client/clientResume.aspx>. The page title is "JEMS - Joint Employment Management System - Microsoft Internet Explorer provided by NMCI".

The main content area is titled "Resumé" and contains several sections for user input:

- Name:** Fields for First (Anita), Middle (Job), and Last (Job). A link "View Printer-Friendly Resumé" is visible.
- Address:** Fields for Address (123 Main St), City (Honolulu), State (HI), Zip (96813), Phone 1 (808 111-1111), Phone 2, and Email (anita@home.com).
- Profile:** A text area containing the text: "Administrative professional with over 10 years experience seeking executive administrative position with large corporation."
- Experience:** A table with columns: Starting Date, Ending Date, Job Title, Company, Edit, and Delete. The table contains two entries:

Starting Date	Ending Date	Job Title	Company	Edit	Delete
December 1990	Present	Executive Secretary	Bank of Aloha		
January 1989	October 1988	Receptionist	Computers Unlimited		
- Education:** Fields for Year, Degree, School, and Major. The table contains three entries:

Year	Degree	School	Major
2004	Bachelors of Arts	University of Kapolei	Business
2002	Associates Degree	Kapiolani Community College	Secretarial Science
1991	High School Degree	Koolau High School	
- Skills and Professional Training:** A text area containing the text: "MS Word, Excel, PowerPoint, Access 10 key, Type 80wpm."
- Licenses and Certificates:** A text area containing the text: "CPA license First Aid/CPR certification"
- Awards and Recognitions:** A text area.

No personal information (name, address, phone, email) is released to employers. Employers can only identify you by your account number and you can view their inquiries when you login to your account.

Skills Check List

No resume?

Check off your skills for employers to view

JEMS - Joint Employment Management System - Microsoft Internet Explorer provided by NMCI

Address: <https://www.jemsjobs.com/Jems/Client/SkillsChecklist.aspx>

Skills Check List

Place a check mark next to the skills which you possess

Education	Security Clearance	Admin/Clerical	Communication	Management
<input checked="" type="checkbox"/> High School Diploma/GED	<input checked="" type="checkbox"/> Confidential	<input checked="" type="checkbox"/> 10-Key	<input checked="" type="checkbox"/> Customer Service	<input checked="" type="checkbox"/> Budget Management
<input checked="" type="checkbox"/> Technical	<input type="checkbox"/> Secret	<input checked="" type="checkbox"/> Data Entry	<input checked="" type="checkbox"/> Interpersonal	<input checked="" type="checkbox"/> Mentoring
<input type="checkbox"/> Associates	<input type="checkbox"/> Top Secret	<input type="checkbox"/> Dictation	<input type="checkbox"/> Oral Communication	<input type="checkbox"/> Project Management
<input type="checkbox"/> Bachelors		<input type="checkbox"/> Filing	<input type="checkbox"/> Presentation/Public Speaking	<input type="checkbox"/> Supervisory
<input type="checkbox"/> Masters		<input type="checkbox"/> Multi-tasking	<input type="checkbox"/> Written Communication	<input type="checkbox"/> Team Building
<input type="checkbox"/> Doctorate		<input type="checkbox"/> Organizational		
		<input type="checkbox"/> Proof Reading		
		<input type="checkbox"/> Telephone		
		<input type="checkbox"/> Typing		

Accounting/Finance	IT (Applications)	IT (Program/Network)	Language	Trades
<input checked="" type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Word	<input checked="" type="checkbox"/> Cisco	<input checked="" type="checkbox"/> American Sign Language	<input checked="" type="checkbox"/> Aircraft Maintenance/Repair
<input checked="" type="checkbox"/> Accounts Receivable	<input checked="" type="checkbox"/> Excel	<input checked="" type="checkbox"/> HTML	<input checked="" type="checkbox"/> Chinese	<input checked="" type="checkbox"/> Airframe & Powerplant (A&P) Lic
<input type="checkbox"/> Bookkeeping	<input type="checkbox"/> PowerPoint	<input type="checkbox"/> Linux	<input type="checkbox"/> Farsi	<input type="checkbox"/> Auto Svc Excellence (ASE) Cert
<input type="checkbox"/> Cash Handling	<input type="checkbox"/> Access	<input type="checkbox"/> MCSE Cert	<input type="checkbox"/> Filipino	<input type="checkbox"/> Automotive Maintenance/Repair
<input type="checkbox"/> Certified Public Accountant (CPA)	<input type="checkbox"/> CAD	<input type="checkbox"/> SQL	<input type="checkbox"/> French	<input type="checkbox"/> Carpentry
<input type="checkbox"/> Financial Advising	<input type="checkbox"/> Dreamweaver	<input type="checkbox"/> Unix	<input type="checkbox"/> German	<input type="checkbox"/> Painting
<input type="checkbox"/> General Ledger	<input type="checkbox"/> Flash	<input type="checkbox"/> Visual Basic	<input type="checkbox"/> Hawaiian	<input type="checkbox"/> Electrical
<input type="checkbox"/> Payroll	<input type="checkbox"/> FrontPage		<input type="checkbox"/> Italian	<input type="checkbox"/> Heavy Equipment Operation
<input type="checkbox"/> QuickBooks	<input type="checkbox"/> MOUS Certification		<input type="checkbox"/> Japanese	<input type="checkbox"/> HVAC Cert
	<input type="checkbox"/> PageMaker		<input type="checkbox"/> Korean	<input type="checkbox"/> Landscaping/Lawn Maintenance
	<input type="checkbox"/> PhotoShop		<input type="checkbox"/> Russian	<input type="checkbox"/> Machinist
			<input type="checkbox"/> Spanish	<input type="checkbox"/> Marine Maintenance/Repair
			<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Masonry
				<input type="checkbox"/> Plumbing
				<input type="checkbox"/> Welding

Healthcare	Other License/Cert	Transportation/Warehouse
<input checked="" type="checkbox"/> Medical Terminology	<input checked="" type="checkbox"/> Child Development Associate Credential	<input type="checkbox"/> Commercial Drivers License (CDL)
<input type="checkbox"/> ICD9 Coding	<input type="checkbox"/> Cosmetology License	<input checked="" type="checkbox"/> Drivers License
<input type="checkbox"/> Cert Nurse Aide (CNA)	<input type="checkbox"/> Professional Engineering (PE)	<input type="checkbox"/> Forklift Cert
<input type="checkbox"/> Licensed Practical Nurse (LPN)	<input type="checkbox"/> Social Work License	<input type="checkbox"/> HAZWOPER Cert
<input type="checkbox"/> Registered Nurse (RN)	<input type="checkbox"/> Teaching Certification	
<input type="checkbox"/> Medical Doctor (MD)		

Job Matches

Automatically view new jobs that match your preferred geographical areas and job categories since your last login

JEMS - Joint Employment Management System

Address: <https://www.jemsjobs.com/DesktopDefault.aspx?tabindex=1&tabid=2>

Welcome [anita@home.com](#) | [Home](#) | [Logoff](#)

Job Bank | **Anita Job --- Account #4209**

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Recent Job Listings

The following jobs match your selected job category(s) and geographical area(s) since your last login.

Listing Date	Job Title/Description	Company Name	Geographic Area
01/28/08	Accounting Technician #08008	Navy MWR (Morale, Welfare & Re	Oahu-Central South
01/28/08	Accounting Technician #08009	Navy MWR (Morale, Welfare & Re	Oahu-Central South
01/28/08	Accounts Receivable	Southern Wine & Spirits	Oahu-Honolulu
01/28/08	Assistant Collection Coordinator I	Hawaii Pacific University	Oahu-Honolulu
01/28/08	Business/Administrative Coord 28050	Research Corporation of the Un	Oahu-Honolulu
01/28/08	Cashier, Cash Office, Regular Parttime #	Navy Exchange	Oahu-Central South
01/28/08	Cashier/Order Taker	Hyatt Regency Waikiki Resort &	Oahu-Honolulu
01/28/08	Entry Information Clerk	Oahu Transit Services, Inc.	Oahu-Central South
01/25/08	Executive Assistant	Dick Pacific Construction	Oahu-Honolulu
01/28/08	Front Services Clerk - Part Time	Hyatt Regency Waikiki Resort &	Oahu-Honolulu
01/28/08	Human Resources Coordinator-Labor (Full-	Hilton Hawaiian Village	Oahu-Honolulu
01/28/08	LAS Facilities/Program Asst 28063	Research Corporation of the Un	Oahu-Honolulu
01/28/08	RCUH Accounting Clerk 28033	Research Corporation of the Un	Oahu-Honolulu
01/28/08	Reservations Clerk (0814)	EastWest Center	Oahu-Honolulu
01/28/08	Retail Audit Clerk	Maui Divers of Hawaii Ltd.	Oahu-Honolulu
01/25/08	SBAA/Administrative Assistant	Dick Pacific Construction	Oahu-Honolulu
01/28/08	Scheduling Assistant #019196	The Queen's Medical Center	Oahu-Honolulu
01/28/08	Secretary - Seminars Program (0811)	EastWest Center	Oahu-Honolulu
01/28/08	Secretary/Receptionist (CBA)	Hawaii Pacific University	Oahu-Honolulu
01/28/08	Staff Accountant	Southern Wine & Spirits	Oahu-Honolulu
01/28/08	Transportation Coordinator - Must be flu	Hilton Grand Vacations Company	Oahu-Honolulu
01/28/08	Unit Secretary #019253	The Queen's Medical Center	Oahu-Honolulu
01/28/08	Warehouse Clerk, DC Customer Pick Up, Re	Navy Exchange	Oahu-Central South

Address: <https://www.jemsjobs.com/Jems/JobBank/jobdetails.aspx?JobID=00051103018A>

Employer Inquiries

View employers who are interested in contacting you when you login to your account.

Job Bank

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My Account

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Recent Job Listings

The following jobs match your selected job category(s) and geographical area(s) since your last login.

Listing Date	Job Title/Description	Company Name	Geographic Area
02/09/06	Test Job	Test Company	Oahu-All , Oahu-Central North, Oahu-Central South, Oahu-East Honolulu, Oahu-Honolulu

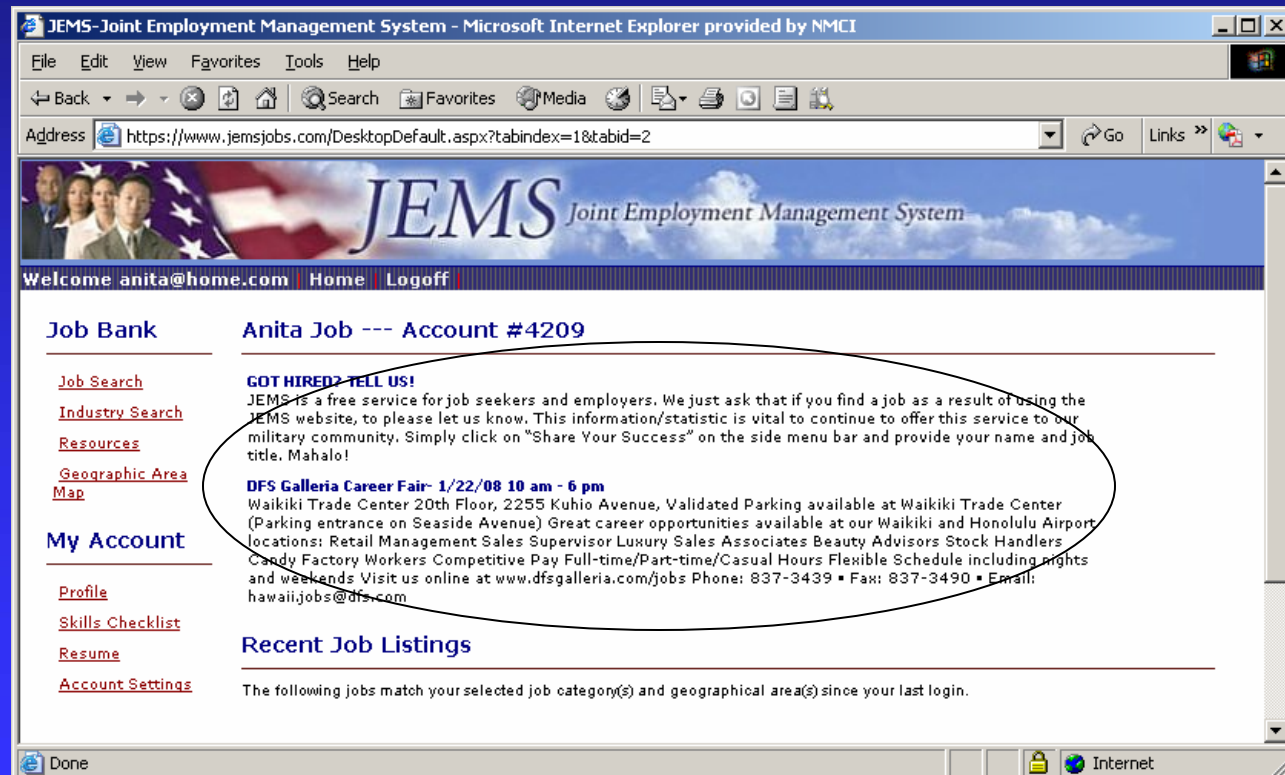
Employer Inquiries

The following employers have reviewed your skills and qualifications and would like you to contact them regarding the positions listed below

Inquiry Date	Job Title/Description	Company Name/Contact Information	Delete
02/13/06	Test Job	Test Company	X

Announcements

View announcements on job fairs, employment events/programs and more



**Need assistance with your
job search?**

**Contact your Employment
Specialist at:**

**USCG Work-Life Center
(808) 842-2091**

JEMS